



Drummoyne Rowing Club Inc.

ABN: 32 098 220 083

Drummoyne Rowing Club - Committee Meeting Agenda

NOVEMBER 1, 2023

6:30pm

DRC Clubhouse, 461 Henley Marine Dr, Drummoyne NSW 2047

Attendees: Steve Burke, Alex Warner, Lucian John, Katrina Brangwin, Bianca Riley, Antony Matthews, Stuart Fredriksson, Istvan Nemeth (via zoom).

1.0 Meeting opening

- 1.1 Apologies - Charlotte Huntley; Kitrina Shanahan
- 1.2 Conflict of interest declarations - Istvan Nemeth - Bont Rowing
 - 1.2.1 Agreed that Istvan's employment with Bont should be recorded as an enduring Conflict of Interest until otherwise noted
- 1.3 Previous minutes
 - 1.3.1 Confirmation of minutes
 - 1.3.1.1 Moved by Stuart that they be adopted; seconded by Alex
 - 1.3.2 Matters arising/review action list
 - 1.3.2.1 Current actions and status reviewed; most complete
 - 1.3.2.2 Attracting coxswains - Istvan to engage contacts re attracting coxswains to Club; add to agenda for planning day as part of member acquisition strategy

2.0 Reports: office bearers and sub-committee reports

- 2.1 President's report
 - 2.1.1 Meeting with Pino at Aqua Luna very productive and positive. Agenda included setting up a Telstra phone line (for internet service); security; security gate; outstanding rent
 - 2.1.2 Steve to contact Telstra regarding phone line installation
 - 2.1.3 Steve to send Pino email follow up to tabled agreed actions including invoicing for outstanding rent and outgoings (and confirm previous outgoings with Kit)
 - 2.1.4 Alex to ask Captains Crew to seek supplier(s) and quotes
 - 2.1.5 NSW Minister for Sport visit
 - 2.1.5.1 Planning for visit on Nov 10 underway
 - 2.1.5.2 SB to confirm logistics with Ministers office
 - 2.1.5.3 Louis Petrin's wife and family to attend boat renaming ceremony
 - 2.1.5.4 Need to finalise running order
 - 2.1.5.5 Lu to identify contact from RNSW to invite (re LP library)



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- 2.1.5.6 Agreed that timing will make running the Twilight Row too tight and that this should be rescheduled. Steve to include in communications re Minister visit

2.2 Finance/treasurer's report

- 2.2.1 Statement of accounts tabled in Kit's absence
- 2.2.2 Member sub Invoices need to go out asap
- 2.2.3 Kit to provide report on outstanding member debtors from 23/24 season

2.3 Captain's report (operations)

- 2.3.1 North Shore Head regatta cancelled due to low entries
- 2.3.2 Plans for Nov regattas underway
- 2.3.3 LTR - first session went very well; 8 of the 9 registered participants attended; Laura excellent; good support from members
- 2.3.4 Working bee very successful; special thanks received from Tara and PLC for flexibility and working around their regatta; 26 DRC working bee participants
- 2.3.5 Life jackets need servicing; Maritime Education Officer coming to demonstrate how to service life jackets so we can manage in-house - next Monday
- 2.3.6 Boat name for Petrin been ordered
- 2.3.7 Istvan, Lu and Rob looking at gates across fleet
- 2.3.8 Captains Crew working well
- 2.3.9 Alex confirmed she is stepping down as Captain post HOY; Lu to work as Acting Captain; Alex to be part of Captains Crew; VC responsibilities to be shared amongst captains crew in interim
- 2.3.10 Lu to be nominated as key contact for RNSW (in relation to regatta entries)

2.4 Membership sub-committee report

- 2.4.1 Member applications - none to table this month
- 2.4.2 DRC Xmas Party - registration link distributed; planning underway; reminder email to be sent w/c Nov 13
- 2.4.3 Nov Newsletter - content template distributed to contributors; will push out deadline so Ministers visit can be included

2.5 Health and Safety sub-committee report

- 2.5.1 HS&E Meetings to be reconvened
- 2.5.2 HS&E Chair to be agreed



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2.6 Grants

2.6.1 Stronger Communities Grant

2.6.1.1 Stuart, Steve and Ant grant criteria and determine best project (s)

3.0 General business

3.1 NSW Minister for Sport Visit - 10th Nov - addressed

3.2 Twilight Rows - reschedule for Jan; promote Xmas row

3.3 RNSW - Participation Mgr call debrief

3.4 Coaching Plan - Rollout status

3.4.1 Intermediate Sculling Squad kicked off and great feedback from first session

3.4.2 Katrina to follow up with Sydney Catholic Schools re their new rowing program and explore potential partnership with Domremy or other for a "try rowing" program;

3.4.3 Sydney Community College - Katrina to respond to enquiry

3.5 Strategic Planning Session - Nov 18

3.5.1 Date locked in; Katrina to circulate agenda in advance

3.6 Head of Yarra

3.6.1 Still need an additional boat for Masters men - Alex spent some months researching options; Sykes hiring out boats at \$1500 hire charge; this is standard cost. Steve proposed this be approved as cost and borne by club - all agreed

3.6.2 Official entry lists need to be updated by crew coordinators - Alex to liaise

3.6.3 Loading will be on the Tuesday morning; trailer to leave early Wednesday

3.6.4 F2F briefing for coxswains and first timers at Club to be organised by Alex

3.7 Boats

3.7.1 National Training Centre will be changing over boats this year; opportunities for excellent quality second hand sales; Istvan will get a list ahead of time (likely by end 2023). Committee to consider opportunities when information is available and assess against priorities

4.0 Meeting finalisation

4.1 Next meeting - Wednesday Dec 6, 2023

4.2 Meeting close - 8.12pm



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| PROFIT AND LOSS FULL YEAR 2024 AND BUDGET FOR 2024 | | | | |
|--|-----------------|-----------------------|-----------------------|--|
| Account | 2024 YTD | 2024 Full Year Budget | YTD v Budget | Commentary |
| Trading Income | | | \$ Movement \$ | |
| Full Member Annual Fee | 0 | | | |
| Recreational Member Annual Fee | 0 | | | |
| Student/Temporary Member Annual Fee | 45 | | | |
| Race Entry Fee Income | 0 | | | |
| Private boat - Rack Fee | 68 | | | |
| School Member Annual Fee | 0 | | | |
| Total Income from Members | 114 | 205,000 | 204,886 | |
| DRC regatta Fee Income | 0 | 10,500 | 10,500 | |
| Other Revenue | 1,600 | 4,000 | 2,400 | Learn to row program and Christmas party |
| Interest Income | 563 | 3,000 | 2,437 | |
| Total Other Income | 2,163 | 17,500 | 15,337 | |
| Total Trading Income | 2,277 | 222,500 | 220,223 | |
| Gross Profit | 2,277 | 222,500 | 220,223 | |
| Operating Expenses | | | | |
| Rent & Outgoings | 824 | 22,000 | 21,176 | Rent a space storage |
| Cleaning/rubbish removal | 5,410 | 8,000 | 2,590 | |
| Insurance | 13,716 | 14,000 | 284 | Annual insurance premiums paid Sep 23 |
| Electricity & Gas Expenses | 2,166 | 6,000 | 3,834 | |
| Safety & OHS | 0 | | | |
| Total Facilities Expenses | 22,116 | 50,000 | 27,884 | |
| Race Fees | 8,506 | 22,000 | 13,494 | |
| RNSW Affiliation Fee & Capitation Levy | 4,389 | 7,500 | 3,111 | |
| Coaching | 5,600 | 39,000 | 33,400 | |
| Local Regatta Expenses | 405 | 2,000 | 1,595 | |
| Total Rowing Expenses | 18,900 | 70,500 | 51,600 | |
| Repairs and Maintenance | 4,057 | 20,000 | 15,944 | John Lee Back Arms, Tinny Repairs, Sykes |
| Depreciation | 0 | 21,000 | 21,000 | |
| Total Repairs & Depreciation | 4,057 | 41,000 | 36,944 | |
| Motor Vehicle Expenses | | | | Spirit of Tasmania 2024 National Championships and Head of the Shoalhaven |
| | 4,347 | 9,000 | 4,653 | |
| Dinghy Fuel & Maintenance | 217 | 3,500 | 3,283 | |
| Fuel | 0 | 2,000 | 2,000 | |
| Registrations | 0 | 500 | 500 | |
| Total Vehicle Expenses | 4,564 | 15,000 | 10,436 | |
| General Expenses | | | | DRC website \$460, sewerage pipe fix through Aqua Luna \$330, Awards AGM \$380 |
| | 2,800 | 10,350 | 7,550 | |
| Entertainment | 764 | 2,500 | 1,736 | \$400 deposit trivia night |
| Consulting & Accounting | 579 | 2,000 | 1,421 | Accounting software annual subscription |
| Bank Fees | 30 | 150 | 120 | |
| Clothing | 1,274 | 2,000 | 726 | |
| Donations | 0 | 0 | 0 | |
| Total Other Expenses | 5,447 | 17,000 | 11,553 | |
| Total Operating Expenses | 55,083 | 193,500 | 138,417 | |
| Net Profit | (52,806) | 29,000 | 81,806 | |



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| Balance Sheet | |
|--|--------------------|
| Drumoyne Rowing Club Inc | |
| As at 31 October 2023 | |
| Account | 31 Oct 2023 |
| Assets | |
| Bank | |
| Freedom Debit | 5,246.34 |
| Power Saver | 70,269.42 |
| Term Deposit 978 | 50,000.00 |
| Term Deposit 996 | 50,855.19 |
| Total Bank | 176,370.95 |
| Current Assets | |
| Shed Key Deposit | (2,800.00) |
| Trade Debtors | 0.00 |
| Total Current Assets | (2,800.00) |
| Fixed Assets | |
| Gym Equipment at Cost | 29,881.15 |
| Less Accumulated Depreciation on Gym Equipment | (13,458.56) |
| Less Accumulated Depreciation on Plant & Equipment | (117,896.99) |
| Plant & Equipment at cost | 341,565.40 |
| Total Fixed Assets | 240,091.00 |
| Total Assets | 413,661.95 |
| Liabilities | |
| Current Liabilities | |
| Grant funds received | 11,000.00 |
| GST | (9,695.11) |
| Provision for Rent & Outgoings | 42,185.00 |
| Total Current Liabilities | 43,489.89 |
| Non-current Liabilities | |
| L Petrin Memorial Fund | 3,710.00 |
| Total Non-current Liabilities | 3,710.00 |
| Total Liabilities | 47,199.89 |
| Net Assets | 366,462.06 |
| Equity | |
| Current Year Earnings | (52,806.06) |
| Foundation Members Trust | 19,582.54 |
| Retained Earnings | 399,685.58 |
| Total Equity | 366,462.06 |