



Drummoyne Rowing Club Inc.

ABN: 32 098 220 083

Drummoyne Rowing Club - Committee Meeting Minutes

December 6, 2023

6:30pm

DRC Clubhouse, 461 Henley Marine Dr, Drummoyne NSW 2047

Attendees: Katrina Brangwin, Antony Matthews, Bianca Riley, Stuart Fredriksson, Kitrina Shanahan; Charlotte Huntley (via zoom), Steve Burke, Lucian John

1.0 Meeting opening

1.1 Apologies - Istvan Nemeth

1.2 Conflict of interest declarations - NA

1.3 Previous minutes

1.3.1 Confirmation of Nov minutes - Bianca approved; seconded by Stuart

1.3.2 Matters arising/review action in list

- SB to follow with Kathleen Hextell re MPO next steps/rollout
- SB to org Bays Meeting Jan as agreed with RNSW CEO
- Bianca to identify x2 nights in Feb for Twilight Row
- All other actions in progress

2.0 Reports: office bearers and sub-committee reports

2.1 President's report - note see written report below

2.1.1 Grant application for hand railings submitted

2.1.2 Henley Marine Drive signage refurb scoping in progress; quotes being sought; Total Conditioning happy to split costs 50/50

2.1.3 Mayors Morning Tea - Steve attended and took opportunity to liaise with Council stakeholders

2.1.4 Phone line: engaging in with Aussie Broadband to get phone and internet line connected to shed; Kitrina to provide documentation re proof of address

2.1.5 Steve attended JB Sharp Committee meeting and DRC tasked with engaging schools regarding interest in participating for points

2.1.6 Invitation from Stephanie Di Pasqua MP - Drummoyne Electorate Christmas Community Morning Tea, Friday 15 December 2023 - 10:30 AM – 12:00 PM Five Dock RSL.

2.1.6.1 Lucian and Bianca to RSVP and attend

2.2 Finance/treasurer's report

2.2.1 Statement of accounts to end November tabled (see below)

2.2.2 Outstanding member and race fees

2.2.2.1 18 people still to pay outstanding race fees



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- 2.2.2.2 31 still to pay membership fees
- 2.2.2.3 Transport costs for boats to be apportioned to Yarra participants; will be added to Head of Yarra race fees and be sent as one invoice; Kit to liaise with Sarah re payment from their fundraising account. Kitrina to get out this weekend
- 2.2.2.4 Nate Lawson has agreed to take over management of race fees from Micahel Wong who wishes to step away from this role after many years of managing (with thanks from Committee)
- 2.2.2.5 Rent and utilities - SB to follow up Aqua Luna again for invoice

2.3 Captain's report (operations)

- 2.3.1 Yarra a huge success; some boat damage - painting repairs on PLC Wintech and rudder on Ray - approx total cost \$600. Committee acknowledged work of Alex and Lucian to manage considerable logistics and the fantastic representation of DRC (7 crews).
- 2.3.2 Reindeer/Sprint regatta - logistics also went well
- 2.3.3 Captain@DRC email needs to be redirected to Lu - KB to manage
- 2.3.4 Xmas row - KB to set up registrations link; Steve to contact Michael Wong to see if he is still happy to organise event and manage logistics
- 2.3.5 LTR program a huge success and very positive feedback. All 9 participants want to continue and join as temporary members to participate in the new Novice program (kicking off Jan 7 2024) and have been assessed by Laura as suitable

2.4 Membership sub-committee report

- 2.4.1 Member applications
 - 2.4.1.1 Gabriel Lucarelli (Cox Membership) - vote made at Committee Strategic Planning meeting on Nov 18 to approve ratified by all
 - 2.4.1.2 Wiebke Kauffold (Temp Membership) - approved fees to be prorated to 1 month fee of Competing Member
 - 2.4.1.3 Jade Brooks (Cox Membership) - approved as Cox member
 - 2.4.1.4 LTR to Novice Temp Members:
 - Mathilda Sturni
 - Rapha Gorrez



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- Michelle Thoms (application already received)
- Estelle Fong
- Bruno Stifanelli
- Miriam McGregor
- Tim Nash
- Julie-Anne Huang
- Mariana Sousa

2.4.1.4.○.1 all approved with condition of only rowing and using DRC facilities under supervision from Laura or other DRC coach assigned by her

2.4.2 Visitor: Yvette Rees (supervisor: Gary Foster and Caroline Vernon) - approved

2.4.3 DRC Xmas Party - organisation going very well with thanks to the Membership Sub Committee. 49 registered to attend

2.4.4 Boys in the Boat Screening

2.4.4.1 Tabled idea of a private DRC screening Jan 19; suggested \$20 per ticket - KB kick off organisation and communication and handover to Charlotte and Bianca to support as away from Wed 13th Dec

2.5 Health and Safety sub-committee report

2.5.1 See President's report

2.5.2 Gary Foster to continue as Chair and report through to Steve who will table updates at Committee Meetings

2.5.3 Incident regarding lighting on stairs; Bruce Egan investigating lighting

2.5.4 Capsizing incidents x2 from one member. He will be rowing under supervision in short term; invited to join novice program to help skills development; Kathleen Hextell already providing additional support and has run a 1:1 capsized session with him and advised more suitable boat

2.5.5 Capsizing drill session - agreed other members may benefit and good safety initiative. LJ to schedule for summer.

2.6 Grants

2.6.1 Stronger Communities Grant: variation request submitted and request for further information received ie invoice for pontoon work and photos. KB to supply

2.6.2 Local Sport Grant (railings) - Submitted see President's report



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3.0 General business

- 3.1 2023/24 Action Plan - Draft tabled. Committee to review document and add input or comments; aim to share with members by end Jan
- 3.2 Vice Captain: open position - LJ currently canvassing interest in position
- 3.3 Louis Petrin Memorial Race - SB to explore with RNSW naming State Masters Men 8 race as Petrin Memorial event. ALternatively the MM*+ at DRC Regatta
- 3.4 Honour boards - KB to get quote for updating names and adding new boards. New board to potentially be named in Louis Petrin Honour and funds accrued for Louis Memorial to be considered for this
- 3.5 Super 8 Challenge - SB to talk to RNSW about scheduling in the 24/24 season

4.0 Meeting finalisation

- 4.1 Next meeting: Wed Jan 10 - NOTE WEEK LATER THAN NORMAL DUE TO HOLIDAY PERIOD - Charlotte to take minutes as Katrina away
- 4.2 Meeting close - 8.29pm



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Presidents Report

December 2023

Local Sport Grant Program (LSGP) 2023/24 — LSGP-2023/24-1153 — Para Athlete and Associated Disabled Access. Application submitted on 26th November. Installation of railings the outside of the club as well as in the internal stairwells for \$6,000 app.

Purpose being the installation of external and internal stair railings to facilitate safe access to the club by our disabled rowers This will enable our Para Rowing Squad to be able to access all level of the club with confidence and safely.

Outcomes advised in April 2024.

External Signage lighting. This has been replacement of the external lightbox sign has been notified to Aqua Luna who recommended their electrician to check out the electrics first of all which is underway. Artwork is now being prepared in conjunction with Total Conditioning gym and the cost will be split 50/50 between the two entities.

Mayors Volunteer Morning Tea - I attended and introduced myself to the Greig Schuettrumpf, Director of City Services and Assets and John Clark - General Manager.

I followed up with emails to all officers of the council with the exception of Evan Hutchings as this relationship is being managed by Katrina Brangwin as well as all elected councillors.

Subsequent to that I've received acknowledgments from councillors Charles Jago and Andrew Ferguson. We have a standing invitation from Andrew to meet later in January to prepare a briefing note in relation to our lease for forwarding on to the Minister subsequent to his visit.

John Clark has replied and indicated he would be happy to visit (as per my email invitation) and we will arrange time etc

Phone Line – Enquires underway with Telstra and Aussie Broadband re the installation of a phone line and internet to the Club premises. We need to locate the existing cable infrastructure and evidence of our occupancy so that Aussie Broadband can have an accurate address – in hand.

Bay Club Presidents Catch Up

Same recommended to RNSW and date of 29th November set but not actioned by RNSW due to internal staff availability – to be followed up.

JB Sharpe series 2024. Have met with RNSW JB Sharpe Planning committee.

Prospective date for DRC Regatta is 28th July 2024.

Issues under consideration include.



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Sponsorship - Suggested sponsorship scale:

- a) Series Major Sponsor \$ 20,000.
- b) Regatta: seek to obtain \$ 5,000 depending on what we can offer each (sponsorship package).
- c) Events (races) \$ 1,000.
- d) Target to build up an ongoing series fund of \$ 100,000.
- e) Involvement of schools and an appropriate point score system

Provisional Calendar:

- a) Balmain RC Rega a 7th July 2024
- b) Drumoyne RC Rega a 28th July 2024
- c) UTS Haberfield RC Rega a 18th August 2024
- d) Glebe RC Rega a 1st September 2024
- e) Leichhardt RC Rega a 15th September 2024 (longer regatta with special events – Council involvement – BR Inner West booking) sign advertising on Bay Walk.
- f) Luncheon/Dinner date and venue to considered.

Special trophy/trophies to celebrate Centenary.

Suggestion for Schools Series Point Scores.

Coin a special race winners' medallion for the centenary.

Other Issues

- a) REVIEW OF THE 2024 SERIES PROGRAM AND RULES
- b) The 2023 Program and Rules were circulated.
- c) The impact of School point scores was considered - only proceed if schools will support it.
- d) ACTION Delegates to provide written feedback on likely participation of the schools they host to the Chairman.
- e) Consideration to be given to the special needs and difficulties of their venues (parking, trailer access, spectator facilities, catering etc.).

S. Burke – to negotiate with Aqua Luna to use that part of the facility for the Centenary Regatta.

ACTION Delegates to provide amendments and written feedback to the Chairman – to raise with DRC management Committee and Schools.

MERCHANDISING AND PROMOTION The Chairman advised that a number for quotations and designs were already in hand. Barbara Ramjan and Terry Maher be appointed the Merchandising Committee.

Health and Safety Committee Meeting 29th November.

Safety Audit – on going.

Incidents/Reports

- a) Stairwell lighting – being attended to
- b) Hand Injury from Tinnie – no F/U action required.
- c) Capsizes X 2 – Arthur Chesterfield Evans -



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- a. Capsized Sunday 26NOV23, however an incident report was not filed. Capsized again Wednesday 29NOV23, spotted by Kathleen Hextall. Lucien John as captain to follow up and clarify that he is not permitted to take out a single or a double without direct (i.e. in a tinny) supervision due to liability concerns for the club. He will be permitted to mingle into 4x or 8+ boats without direct supervision. He will be invited to join the LTR transition program, beginning in early January, to gain further skills needed to row unsupervised.
- d) On water safety by DRC Rowers and other club – especially in sculls

Steve Burke

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PROFIT AND LOSS FULL YEAR 2024 AND BUDGET FOR 2024				
Account	2024 YTD	2024 Full Year Budget	YTD v Budget	Commentary
Trading Income			\$ Movement \$	
Clothing Sales	161.82			
Full Member Annual Fee	38,284			
Recreational Member Annual Fee	2,800			
Student/Temporary Member Annual Fee	1,125			
Race Entry Fee Income	17,757			
Private boat - Rack Fee	5,553			
School Member Annual Fee	0			
Total Income from Members	65,681	205,000	139,319	
DRC regatta Fee Income	2,029	10,500	8,471	
Other Revenue	2,255	4,000	1,745	Learn to row program and Christmas party
Interest Income	1,308	3,000	1,692	
Total Other Income	5,592	17,500	11,908	
Total Trading Income	71,273	222,500	151,227	
Gross Profit	71,273	222,500	151,227	
Operating Expenses				
Rent & Outgoings	1,135	22,000	20,865	Rent a space storage
Cleaning/rubbish removal	5,814	8,000	2,186	
Insurance	13,716	14,000	284	Annual insurance premiums paid Sep 23
Electricity & Gas Expenses	2,166	6,000	3,834	
Safety & OHS	0			
Total Facilities Expenses	22,830	50,000	27,170	
Race Fees	18,468	22,000	3,532	
RNSW Affiliation Fee & Capitation Levy	4,897	7,500	2,603	
Coaching	5,418	39,000	33,582	
Local Regatta Expenses	2,405	2,000	(405)	
Total Rowing Expenses	31,188	70,500	39,312	
Repairs and Maintenance	6,829	20,000	13,171	John Lee Back Arms, Tinny Repairs, Sykes
Depreciation	0	21,000	21,000	
Total Repairs & Depreciation	6,829	41,000	34,171	
Motor Vehicle Expenses				Spirit of Tasmania 2024 National Championships and Head of the Shoalhaven and Yarra
Dinghy Fuel & Maintenance	581	3,500	2,919	
Fuel	0	2,000	2,000	
Registrations	0	500	500	
Total Vehicle Expenses	4,928	15,000	10,072	
General Expenses				DRC website \$460, sewerage pipe fix through Aqua Luna \$330, Awards AGM \$380
Entertainment	2,871	10,350	7,479	\$400 deposit trivia night
Consulting & Accounting	764	2,500	1,736	Accounting software annual subscription
Bank Fees	579	2,000	1,421	
Clothing	50	150	100	
Donations	1,351	2,000	649	
Donations	0	0	0	
Total Other Expenses	5,615	17,000	11,385	
Total Operating Expenses	71,390	193,500	122,110	
Net Profit	(117)	29,000	29,117	



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Balance Sheet	
Drummoyne Rowing Club Inc	
As at 30 November 2023	
Account	30 Nov 2023
Assets	
Bank	
Freedom Debit	3,501.34
Power Saver	124,232.23
Term Deposit 978	50,000.00
Term Deposit 996	50,855.19
Total Bank	228,588.76
Current Assets	
Shed Key Deposit	(2,800.00)
Trade Debtors	4,528.13
Total Current Assets	1,728.13
Fixed Assets	
Gym Equipment at Cost	29,881.15
Less Accumulated Depreciation on Gym Equipment	(13,458.56)
Less Accumulated Depreciation on Plant & Equipment	(117,896.99)
Plant & Equipment at cost	341,565.40
Total Fixed Assets	240,091.00
Total Assets	470,407.89
Liabilities	
Current Liabilities	
Grant funds received	11,000.00
GST	(5,151.58)
Provision for Rent & Outgoings	42,185.00
Total Current Liabilities	48,033.42
Non-current Liabilities	
L Petrin Memorial Fund	3,223.59
Total Non-current Liabilities	3,223.59
Total Liabilities	51,257.01
Net Assets	419,150.88
Equity	
Current Year Earnings	(117.24)
Foundation Members Trust	19,582.54
Retained Earnings	399,685.58
Total Equity	419,150.88