



Drummoyne Rowing Club Inc.

ABN: 32 098 220 083

Drummoyne Rowing Club - Committee Meeting Minutes

Jan 10 2024; 6:30pm

DRC Clubhouse, 461 Henley Marine Dr, Drummoyne NSW 2047

Attendees: Stephen Burke, Lucian John, Graham Wearne, Bianca Riley (taking minutes), Istvan Nemeth, Stuart Fredriksson, Rowena Steward, Antony Matthews

1.0 Meeting opening

- 1.1 Apologies - Katrina Brangwin, Charlotte Huntley, Kitrina Shanahan
- 1.2 Conflict of interest declarations
 - 1.2.1 No additional COIs outside of those already documented in previous minutes
- 1.3 Previous minutes
 - 1.3.1 Confirmation of December minutes
 - 1.3.1.1 Approved: moved by Stuart; seconded by Antony

2.0 Reports: office bearers and sub-committee reports

- 2.1 President's report
 - 2.1.1 Correspondence with CBC Elected Councillors and Council Officers
 - 2.1.1.1 GM John Clarke and Even Hutchings are keen to visit Club
 - 2.1.1.2 Steve to introduce himself to new Mayor
 - 2.1.2 Invitations to the DRC Regatta (17th March) extended to key council and other government stakeholders. Steve to follow up early March
 - 2.1.3 Louis Petrin Memorial Race/Trophy etc
 - 2.1.3.1 Discussion of merits of approaching RNSW about naming of a race. Agreed worth pursuing. Steve to contact RNSW.
- 2.2 Finance/treasurer's report
 - 2.2.1 Statement of accounts
 - 2.2.2 Outstanding member and race fees tabled and reviewed
 - 2.2.2.1 Payments being chased; people with outstanding payments who wish to remain a member to be offered payment plan
 - 2.2.3 Stuart to get involved with Finance Sub Committee



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2.3 Captain's report (operations)

2.3.1 Shed related tasks – Alex Warner provided list of jobs to be managed by Captains Crew which Committee supports:

2.3.1.1 Install external and internal railings.

2.3.1.2 Paint 'KEEP CLEAR' corridor on the floor along the back wall of the shed as its an egress route in the event of fire.

2.3.1.3 Repair the concrete floor in the boat shed where it's disintegrating. (note that Scott did a really great job last year and the sections he repaired are still intact).

2.3.1.4 Work out how to get water up to the garden area that was planted.

2.3.1.5 Improve the safety of the pontoon by installing a yellow carbide strip (same as used for the oar zones) between the chequer board section and the timber section and attaching white toe boards around the edge of the pontoon.

2.3.2 Steve Burke to investigate getting a floatation device for the pontoon (for the greater community)

2.3.3 A grade boat request

2.3.3.1 Stroud request approved

2.3.4 Maintenance roster

2.3.4.1 Will be released after the Taree Regatta; will operate similar to the cleaning roster allocating people and boats; Captains Crew member(s) on hand to support and help educate members on maintenance

2.3.4.2 Istavan and Lucian to go over the fleet and identify boats that might need (and worth investing in) a more thorough refurbishment

2.3.5 Taree regatta

2.3.5.1 Organisation in hand

2.4 Membership sub-committee

2.4.1 Member applications

2.4.1.1 Patrick Czakilew – associate member
○ Proposed by MSC representative Rowena, seconded by Steve; all approved

2.4.2 Novice squad

2.4.2.1 Has kicked off and is going well; 9 participants; positive feedback from coach Laura Brienesse

2.4.3 Boys in the Boat Screening



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- 2.4.3.1 We have just over 60 registered: 47 DRC members and 23/4 members from PLC
- 2.4.3.2 Bridget is putting together a reel of the year that will play before the movie
- 2.4.3.3 Raffle going off at 6:10, reel will play, Doug Stewart to do a quick intro

2.5 Health and Safety sub-committee report

- 2.5.1 Steve to follow up with this committee about restarting regular meetings

2.6 Grants

- 2.6.1 Local Sport Grant (railings)
 - 2.6.1.1 Still no notice of outcome – waiting until March
 - 2.6.1.2 Steve and Antony to liaise on doing the work now

3.0 General business

3.1 2023/24 Action Plan DRAFT - final feedback

- 3.1.1 Reviewed again in the meeting; no further comments. Steve proposed it be approved; all agreed. Katrina to circulate to members

3.2 Vice Captain: open position

- 3.2.1 Two EOIs have been placed in comms – no response
- 3.2.2 Rowena Stewart approached and indicated interest. Lucian moved that Rowena be approved to fill VC casual vacancy; seconded by Istvan; all approved.
- 3.2.3 Invitation to North Shore Rowing Club Pontoon Opening - Saturday 3rd February - SB unable to attend. Istvan and Stuart to attend

3.3 Scoping study - Staging and Pontoon upgrade; Steve tabled scoping note

- 3.3.1 Committee to review and come with feedback for next meeting

3.4 Proposed End of Season Awards -

- 3.4.1 Suggested that these be a stand alone event, separated from AGM and moved closer to end of season
- 3.4.2 Proposed date - Friday 7th June - TBC – SB

3.5 Proposed date for Annual General Meeting - Sunday 22nd September - (TBC); No clashes identified

3.6 Street Sign - refurbishment of sign been quoted; costs to be split with Total Conditioning



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- 3.7 Internet and Phone - Stephen liaising with Aussie Broadband to establish cable to enable wifi connection
- 3.8 Twilight Rows proposed Dates – BR
 - 3.8.1 Agreed on 2nd Feb, 1st March
 - 3.8.2 Bianca to prepare advertisements
- 3.9 Finance Sub Committee - Steve to liaise with Kit about ensuring engagement and meetings
- 3.10 Back to DRC - Suggested date - 28th July (DRC hosted J B Sharpe)
- 3.11 Boat plans – fleet management
 - 3.11.1 Istvan proposed a kicking off a management plan for the fleet including inventory composition, membership composition, proposed compositions
 - 3.11.2 Istavan and Lu, with the captains crew, will prepare something prior to the next meeting
- 3.12 Trailer driving
 - 3.12.1 Lu to get some EOIs from people to start buddying up with experienced drivers to learn how to drive the trailer and put in next comms

4.0 Meeting finalisation

- 4.1 Next meeting: Wed Feb 7; 6.30pm
 - 4.1.1 Steve Burke will be an apology. Katrina to Chair, Bianca to take minutes
- 4.2 Meeting closed 8:18pm



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PROFIT AND LOSS FULL YEAR 2024 AND BUDGET FOR 2024				
Account	2024 YTD	2024 Full Year Budget	YTD v Budget	Commentary
Trading Income			\$ Movement \$	
Clothing Sales	161.82			
Full Member Annual Fee	46,563			
Recreational Member Annual Fee	2,800			
Student/Temporary Member Annual Fee	1,925			
Race Entry Fee Income	19,801			
Private boat - Rack Fee	5,825			
School Member Annual Fee	98,089			
Total Income from Members	175,166	205,000	(29,834)	
DRC regatta Fee Income	2,029	10,500	(8,471)	
Other Revenue	3,121	4,000	(879)	Learn to row program, Christmas party, Boys in the Boat
Interest Income	2,053	3,000	(947)	
Total Other Income	7,203	17,500	(10,297)	
Total Trading Income	182,370	222,500	(40,130)	
Gross Profit	182,370	222,500	(40,130)	
Operating Expenses				
Rent & Outgoings	1,445	22,000	(20,555)	Rent a space storage
Cleaning/rubbish removal	5,814	8,000	(2,186)	
Insurance	13,716	14,000	(284)	Annual insurance premiums paid Sep 23
Electricity & Gas Expenses	2,166	6,000	(3,834)	
Safety & OHS	0			
Total Facilities Expenses	23,141	50,000	(26,859)	
Race Fees	21,330	22,000	(670)	
RNSW Affiliation Fee & Capitation Levy	4,897	7,500	(2,603)	
Coaching	10,764	39,000	(28,236)	
Local Regatta Expenses	2,269	2,000	269	
Total Rowing Expenses	39,260	70,500	(31,240)	
Repairs and Maintenance	7,758	20,000	(12,242)	John Lee Back Arms, Tinny Repairs, Sykes
Depreciation	0	21,000	(21,000)	
Total Repairs & Depreciation	7,758	41,000	(33,242)	
Motor Vehicle Expenses				Spirit of Tasmania 2024 National Championships and Head of the Shoalhaven and Yarra
	5,329	9,000	(3,671)	
Dinghy Fuel & Maintenance	862	3,500	(2,638)	
Fuel	0	2,000	(2,000)	
Registrations	0	500	(500)	
Total Vehicle Expenses	6,191	15,000	(8,809)	
General Expenses				DRC website \$460, sewerage pipe fix through Aqua Luna \$330, Awards AGM \$380
	5,179	10,350	(5,171)	
Entertainment	1,375	2,500	(1,125)	\$400 deposit trivia night
Consulting & Accounting	669	2,000	(1,331)	Accounting software annual subscription
Bank Fees	60	150	(90)	
Clothing	1,351	2,000	(649)	
Donations	0	0	0	
Total Other Expenses	8,633	17,000	(8,367)	
Total Operating Expenses	84,984	193,500	(108,516)	
Net Profit	97,386	29,000	68,386	



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Balance Sheet	
Drummoyne Rowing Club Inc	
As at 31 December 2023	
Account	31 Dec 2023
Assets	
Bank	
Freedom Debit	4,389.36
Power Saver	230,584.88
Term Deposit 978	50,000.00
Term Deposit 996	50,855.19
Total Bank	335,829.43
Current Assets	
Shed Key Deposit	(2,800.00)
Trade Debtors	4,528.13
Total Current Assets	1,728.13
Fixed Assets	
Gym Equipment at Cost	29,881.15
Less Accumulated Depreciation on Gym Equipment	(13,458.56)
Less Accumulated Depreciation on Plant & Equipme	(117,896.99)
Plant & Equipment at cost	330,565.40
Total Fixed Assets	229,091.00
Total Assets	566,648.56
Liabilities	
Current Liabilities	
GST	4,586.35
Provision for Rent & Outgoings	42,185.00
Total Current Liabilities	46,771.35
Non-current Liabilities	
L Petrin Memorial Fund	3,223.59
Total Non-current Liabilities	3,223.59
Total Liabilities	49,994.94
Net Assets	516,653.62
Equity	
Current Year Earnings	97,385.50
Foundation Members Trust	19,582.54
Retained Earnings	399,685.58
Total Equity	516,653.62