



Drummoyne Rowing Club Inc.

ABN: 32 098 220 083

Drummoyne Rowing Club - Committee Meeting Minutes

Sept 6, 2023

6:38pm

DRC Clubhouse, 461 Henley Marine Dr, Drummoyne NSW 2047

Attendees: Steve Burke, Lucian John, Alex Warner, Kitrina Shanahan, Ash Lister, Bianca Riley, Katrina Brangwin

1. Meeting opening

1.1. Apologies - Helen Burton, Gary Forster

1.2. Conflict of interest declarations - Nil

1.3. Review of outstanding actions

- Christmas party - agreed to hold on the pontoon on afternoon of Saturday, 9 December 2023 (pending no conflict with Aqua Luna)

1.4. Confirmation of previous minutes

Proposed by Bianca Riley

Seconded by Lucian John

2. Matters for decision

2.1. AGM - Roles and Responsibilities

2.1.1.1. Ashleigh Lister and Bianca Riley – sign people in and take minutes

2.1.1.2. Steve Burke and committee nominees to attend at 10:15am to set up gym

2.1.1.3. Gym access at 10am

2.2. Volunteer awards (bottle of champagne)

2.2.1.1. Wendy Roncolato– always ready and willing to assist

2.2.1.2. Maggie Smith – regatta management

2.2.1.3. Michael Wong – race fees

2.2.1.4. Bridget Austin – management of DRC social media pages

2.2.1.5. Diedre Edmonds – management of the cleaning roster

2.3. Steve Burke to arrange certificates and Kit Shanahan to arrange champagne

2.4. Geoff Green to be returning officer

2.5. Elected officials to introduce themselves

2.6. Nominees to do short introduction to members

3. Annual Plan - Progress update and metrics -tabled and reviewed

4. Member Survey Committee Debrief

4.1. Katrina Brangwin presented member survey data and insights

4.2. Topline to be shared at AGM



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4.3. Presentation to be shared with members via zoom a couple of weeks after AGM

4.4. New incoming Committee members to also be briefed

5. Reports: office bearers and sub-committee reports

5.1. President's report

5.1.1. See 2023 annual report

5.1.2. Received invitation to attend Drummoyne Community Cabinet: Lucian John to attend

5.1.3. Open invitation from CBC Councillor Andrew Ferguson; Andrew introduced us to NSW Minister of Sport's office and several dates have been proposed to host him at DRC .

5.1.4. Thanks extended to the committee for their work this year.

5.2. Finance/treasurer's report

5.2.1. Profit and loss balance sheet as **attached** (July to August 2023).

5.2.2. Provision for rent still being carried; Aqua Luna been chased for invoice many times; Committee agreed to resolution to pay Aqua Luna outstanding rent without invoice.

5.3. Captain's report (operations)

5.3.1. Captain's "Crew" (sub-committee) - no EOIs received; Alex identified small group of people who would be good, active contributors; briefing document capturing Captains R&Rs written and shared; will be directed by VC once Alex steps down if Captains vacancy not filled

5.3.2. HOTY planning underway

5.3.3. Ferry booked for Tas (Masters Nationals 2024)

5.3.4. Big boat maintenance. Nominating people for each boat worked better, rather than volunteers

5.3.5. Istvan Nemeth request re training a composite quad crew with Nick Brown and Glebe rowers - Committee endorsed Alex's previous advice that the Glebe members would need to become Associate DRC members

5.3.6. Renate's request to train and race in QAS lightweight single approved

5.4. Health and Safety sub-committee report - not tabled



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5.5. Membership sub-committee

- 5.5.1. Member applications - Will Clifton (disability pension, returning member) -APPROVED
- 5.5.2. Member application – Laura Briennesse, ex Tara Head of Program and coach (cox/coach membership); APPROVED
- 5.5.3. FOB application - Renate Ijpma - APPROVED
- 5.5.4. 776BC Kit orders expected w/c 6 Oct 2023
- 5.5.5. Learn To Row program – liaise with Laura Briennesse about running program as paid coach with support from MSC (Rowena) as per approved proposal Committee Meeting June 2023,

6. General business

6.1. Twilight rows

- 6.1.1. Bianca Riley tabled structure with flyer/communications including three proposed dates
 - 6.1.2. Committee strongly supports plan; flyers and posters to be distributed around Club (and AGM); communications post AGM
- 6.2. DRC Opens Trivia night - Opens squad plan to host and run a trivia night tabled to help them raise funds for race fees; Committee agreed to support and promote.

7. Meeting finalisation

- 7.1. Next meeting – New committee, 4 October 2023
- 7.2. Meeting close – 09:04pm

Profit and Loss

Drummoyne Rowing Club Inc

For the year ended 30 June 2024

Account	2024
Trading Income	
Clothing Sales	77.27
Full Member Annual Fee	764.09
Interest Income	412.88
Private boat - Rack Fee	68.18
Student Member Annual Fee	45.45
Transport Levies/Trailer Costs	(340.00)
Total Trading Income	1,027.87
Cost of Sales	
Cost of Goods Sold - Clothing	1,350.91
Total Cost of Sales	1,350.91
Gross Profit	(323.04)
Operating Expenses	
Bank Fees	20.00
Boat repairs/parts	1,050.00
Cleaning	1,418.18
Cleaning/rubbish removal	523.69
Coaching	2,000.00
Electricity & Gas Expenses	1,049.43
General Expenses	1,071.70
Local Regatta Expenses	11,793.91
Motor Vehicle Expenses	3,516.91
Rent	274.55
Repairs and Maintenance	879.88
RNSW Affiliation Fee	2,982.00
RNSW Capitation Levy	469.00
RNSW Membership Juniors/Temp	39.09
Total Operating Expenses	27,088.34
Net Profit	(27,411.38)

Drummoyne Rowing Club Inc - Balance Sheet

Account	31 Aug 2023
Bank	
Freedom Debit	786.74
Power Saver	122,356.25
Term Deposit 978	50,000.00
Term Deposit 996	50,855.19
Total Bank	223,998.18
Current Assets	
Shed Key Deposit	(2,750.00)
Trade Debtors	4,528.13
Total Current Assets	1,778.13
Fixed Assets	
Gym Equipment at Cost	29,881.15
Less Accumulated Depreciation on Gym Equipment	(13,458.56)
Less Accumulated Depreciation on Plant & Equipment	(117,896.99)
Plant & Equipment at cost	319,065.40
Total Fixed Assets	217,591.00
Total Assets	443,367.31
Current Liabilities	
Grant funds received	11,000.00
GST	(5,384.43)
Provision for Rent & Outgoings	42,185.00
Total Current Liabilities	47,800.57
Non-current Liabilities	
L Petrin Memorial Fund	3,710.00
Total Non-current Liabilities	3,710.00
Total Liabilities	51,510.57
Net Assets	391,856.74
Current Year Earnings	(27,411.38)
Foundation Members Trust	19,582.54
Retained Earnings	399,685.58
Total Equity	391,856.74